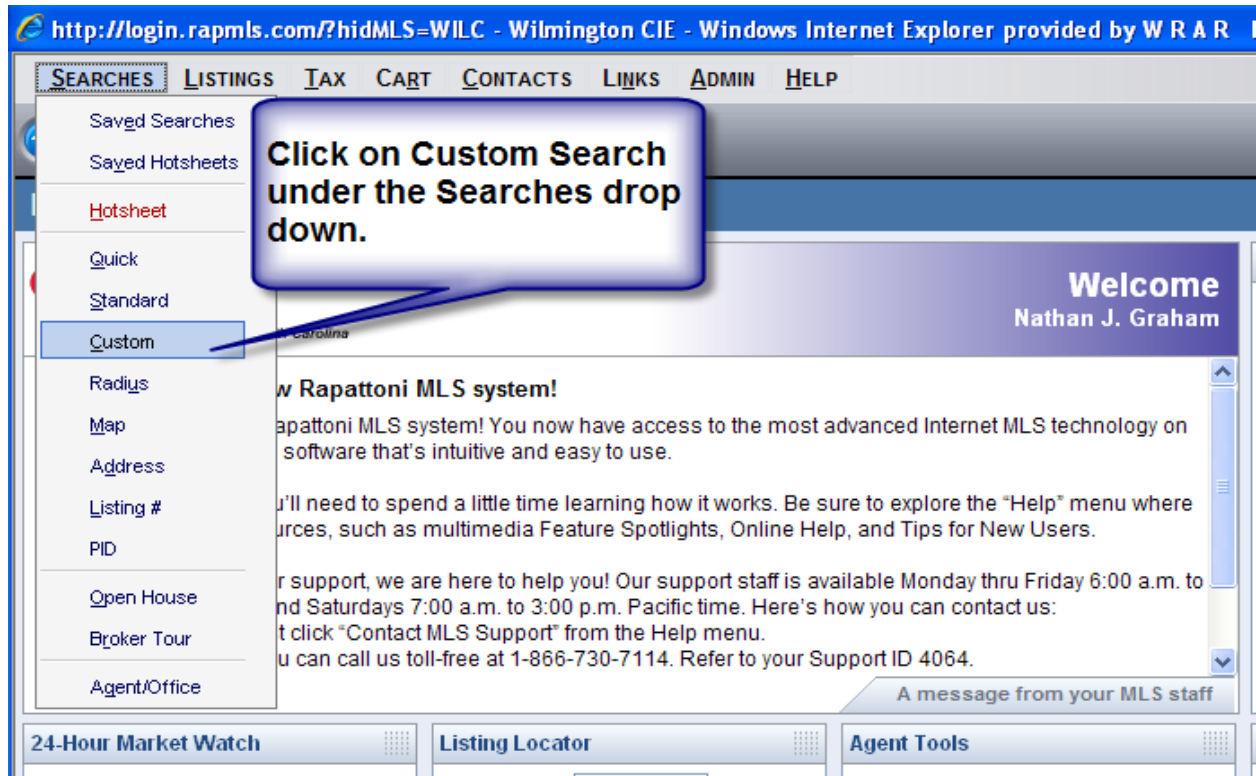
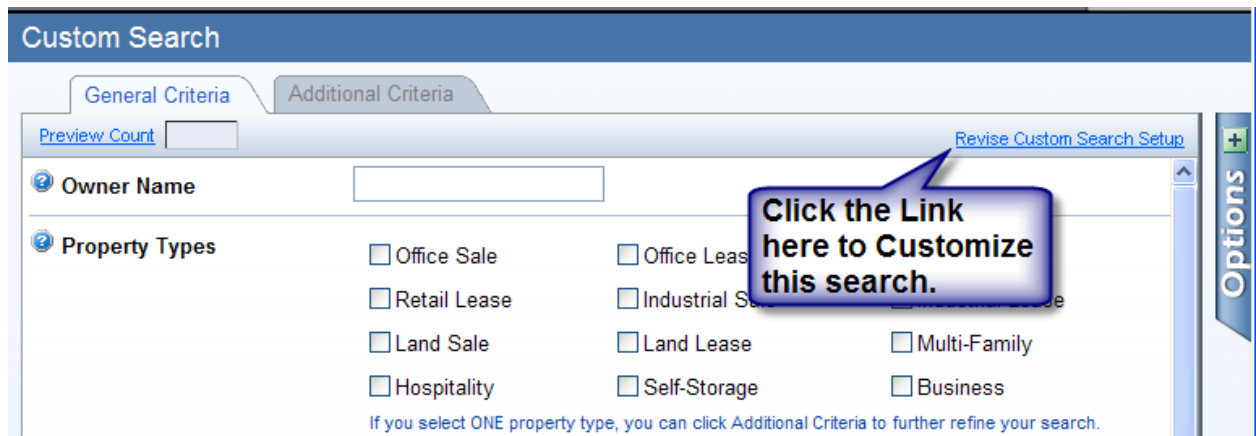


## How to Search by Zoning

The following is a screen by screen tutorial of how to create a customized search that will allow you to perform a search by Zoning Code.



Click on the Revise Custom Search Setup Link found at the top right hand corner of the Custom Search Screen.



You will then need to select one Property Type for which you want to make the customized search.

**Custom Search Preferences** 0 of 127 Selected

General **Additional**

Property Type **Office Sale** **Go**

Click Add, then use Move buttons or Sort to arrange fields in your display

**Click on the Additional Tab**

**Select which property type you would like to make the customization to.**

**Available Office Sale Fields**

Description
(C) Effective Income
(C) Gross Income
(C) Net Oper Income
(C) Non Reimb Exp
(C) Reimbursable Exp
(C) Vacancy %
(P) Effective Income
(P) Gross Income
(P) Net Oper Income
(P) Non Reimb Exp

at

Office Sale  
Office Lease  
Retail Sale  
Retail Lease  
Industrial Sale  
Industrial Lease  
Land Sale  
Land Lease  
Multi-Family  
Hospitality  
Self-Storage  
Business

Once you have chosen the Property Type you will then select each City and County Zoning Municipality you wish to be able to search by.

**Custom Search Preferences** 5 of 127 Selected

General **Additional**

Property Type **Office Sale** **Go**

Select fields on left and click Add, then use Move buttons or Sort to arrange fields in your display

**When all are selected click the add button.**

**When you select a City/County from the Description box it will turn yellow. If you want to select multiple cities and counties hold the Ctrl button down as you right click on the city/county names.**

**Available Office Sale Fields**

Description
Asking Price/SF
Brunswick County
Burgaw
Calabash
Calypso
Cap Rate %
Cap Rate Based on
Carolina Beach
Carolina Shores
Casewell Beach

at

**Selected Fields**

Sort Order	Description
10	Bald Head Island
20	Belville
30	Beulaville
40	Bladen County
50	Boiling Spring Lakes

When you have all of them selected click save. You can then go to the next property type by clicking on the drop down box and repeating the steps above to set up zoning searches for all the property types.

SEARCHES LISTINGS TAX CART CONTACTS LINKS ADMIN HELP LOG OFF

RE/MAX Commercial Alliance

Custom Search Preferences 18 of 127 Selected

General Additional

Property Type Office Sale Go

Select fields on left and click Add, then use Move buttons or Sort to arrange fields in your display

Available Office Sale Fields

Description
Asking Price/SF
Cap Rate %
Cap Rate Based on
Co-Agent's Interest
Common Area Maint
Construction Status
Construction Type
Core Factor
Deed Page
Electricity

Selected Fields

Sort Order	Description
10	Bald Head Island
20	Belville
30	Beulaville
40	Bladen County
50	Boiling Spring Lakes
60	Brunswick County
70	Burgaw
80	Calabash
90	Calypso

When you have added them all click the save button

Once you are ready to search for zoning go back to the Search Drop down and select Custom.

SEARCHES LISTINGS TAX CART CONTACTS LINKS ADMIN HELP LOG OFF

RE/MAX Commercial Alliance

Custom Search Preferences 23 of 39 Selected

Hotsheet

Quick

Standard

Custom

Radius

Map

Address

Listing #

PID

Open House

Broker Tour

Agent/Office

to arrange fields in your display

Available Fields

Description
-------------

Selected Fields

Sort Order	Description
10	Owner Name
20	Property Types
30	Statuses/Dates
40	Office/Agent
50	Counties

Go back to the seaches drop down and select Custom.

Begin putting in your search criteria as you would normally. However, you can only search by **ONE** property type at a time. Then click on the Additional Criteria tab.

**Custom Search**

General Criteria | **Additional Criteria**

Preview Count  [Revise Custom Search Setup](#)

**Owner Name**

**Property Types**

Office Sale     Office Lease     Retail Sale  
 Retail Lease     Industrial Sale     Industrial Lease  
 Land Sale     Land Lease     Multi-Family  
 Hospitality     Self-Storage     Business

If you select ONE property type, you can click Additional Criteria to further refine your search.

**Property Subtypes**

General     Medical     Mixed Use  
 Bank     Condominium     Converted Residence  
 Other

Options +

Select the zoning authority you wish.

**Custom Search**

General Criteria | **Additional Criteria**

Preview Count  [Revise Custom Search Setup](#)

Amenity	Option	Include	Exclude
<a href="#">Bald Head Island</a>			
<a href="#">Belville</a>			
<a href="#">Beulaville</a>			
<a href="#">Bladen County</a>			
<a href="#">Boiling Spring Lakes</a>			
<a href="#">Brunswick County</a>			
<a href="#">Burgaw</a>			
<a href="#">Calabash</a>			
<a href="#">Calypso</a>			
<a href="#">Carolina Beach</a>			
<a href="#">Carolina Shores</a>			
<a href="#">Casewell Beach</a>			

**Bald Head Island**

Uncheck All    OK    Cancel

	Include	Exclude
MFPO	<input type="checkbox"/>	<input type="checkbox"/>
NC	<input type="checkbox"/>	<input type="checkbox"/>
PD-1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PD-2	<input type="checkbox"/>	<input type="checkbox"/>
PD-2C	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PD-3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PD-3C	<input type="checkbox"/>	<input type="checkbox"/>
PD-3C-1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PD-4	<input type="checkbox"/>	<input type="checkbox"/>

Options +

Click the Search Button once you have selected all of the zoning codes you want to see.

**Search Results** 141 listings 0 checked

Office Sale (141) [Customize One Line Grid](#)

[Revise Criteria](#) [View Criteria](#) [Stats](#) Page 1 of 3 Display One Line Grid (50/pg) [Go](#)

<input type="checkbox"/>	Listing #	Status	List/Sell \$	DOM	Total Available USF	Address	City
<input type="checkbox"/>	388976	Active	\$191,880	84	1066	5129 Oleander Dr	W
<input type="checkbox"/>	388959	Active	\$367,020	84	2039	5129 Oleander Dr	W
<input type="checkbox"/>	388962	Active	\$379,260	84	2107	5129 Oleander Dr	W
<input type="checkbox"/>	388963	Active	\$383,760	84	2132	5129 Oleander Dr	W
<input type="checkbox"/>	388961	Active	\$383,760	84	2132	5129 Oleander Dr	W
<input type="checkbox"/>	388965	Active	\$750,780	84	4171	5129 Oleander Dr	W
<input type="checkbox"/>	388971	Active	\$763,020	84	4239	5129 Oleander Dr	W
<input type="checkbox"/>	388979	Active	\$1,513,800	84	8410	5129 Oleander Dr	W
<input type="checkbox"/>	600253	Active	\$765,000	19	1800	120 Market St	W

**Options**

**Selection Options**

- Check All
- Remove All Unchecked
- Hide All Unchecked

**Sort Options**

Sort By: Status (Ascend/Descend)

Then By: Communities (Ascend/Descend)

Then By: Price (Ascend/Descend)

[Go](#)

Once the one line grid is setup, you may add any of the zoning authorities you wish. Remember that each Authority you add, adds one more column to your one line grid adding to the scrolling needed to be done to find information. You can always modify the one line grid to show a different zoning authority depending on the area you want to search.

**One Line Grid Setup**

Save Restore Defaults

Office Sale Office Lease Lease Industrial Sale Industrial Lease Land Sale Land Lease Multi-F: < >

Select the property type your search is for.

then use Move buttons or Sort Order to arrange up to 30 fields in your display

Your changes have been saved.

**Available Office Sale Fields**

Description
Natural Gas
Net Lease Investment
<b>New Hanover County</b>
Newton Grove
North Topsail Beach
Northwest
Number of Stories
Oak Island
Occupancy %

Select the county/city you want to add to the one line grid display view and click add.

**Selected Fields**

Sort	Description	Fixed
10	Status Display [Status]	<input type="checkbox"/>
20	Price [List/Sell \$]	<input type="checkbox"/>
30	DOM	<input type="checkbox"/>
40	Total Available USF	<input type="checkbox"/>
50	Street Number Name Direction [Address]	<input type="checkbox"/>
60	Address - City [City]	<input type="checkbox"/>
70	Lot Size - Sq Ft [Lot Sz]	<input type="checkbox"/>
80	Agent Name	<input type="checkbox"/>

at 100



Once you have clicked the Save button, simply click the back arrow (5 buttons to the right of the save button). This takes you back to the one line grid screen. Where you can now see the zoning for the Authorities you selected.

Search Results										141 listing(s) found		0 che
Office Sale (141)												
<a href="#">Revise Criteria</a>	<a href="#">View Criteria</a>	<a href="#">Stats</a>								Page 1 of 3	Display One Line Grid (50/pg)	Go
<input type="checkbox"/>	Listing #	Status	List/Sell \$	DOM	Total Available USE	Address	City	New Hanover County	Wilmington	Lot S		
<input type="checkbox"/>	<a href="#">388976</a>	Active	\$191,880	84	1066	5129 Oleander Dr	Wilmington	O&I				
<input type="checkbox"/>	<a href="#">388959</a>	Active	\$367,020	84	2039	5129 Oleander Dr	Wilmington	O&I				
<input type="checkbox"/>	<a href="#">388962</a>	Active	\$379,260	84	2107	5129 Oleander Dr	Wilmington	O&I				
<input type="checkbox"/>	<a href="#">388963</a>	Active	\$383,760	84	2132	5129 Oleander Dr	Wilmington	O&I				
<input type="checkbox"/>	<a href="#">388961</a>	Active	\$383,760	84	2132	5129 Oleander Dr	Wilmington	O&I				
<input type="checkbox"/>	<a href="#">388965</a>	Active	\$750,780	84	4171	5129 Oleander Dr	Wilmington	O&I				
<input type="checkbox"/>	<a href="#">388971</a>	Active	\$763,020	84	4239	5129 Oleander Dr	Wilmington	O&I				
<input type="checkbox"/>	<a href="#">388979</a>	Active	\$1,513,800	84	8410	5129 Oleander Dr	Wilmington	O&I				
<input type="checkbox"/>	<a href="#">600253</a>	Active	\$765,000	19	1800	120 Market St	Wilmington		CBD			
<input type="checkbox"/>	<a href="#">600115</a>	Active	\$875,000	81	4000	108 N Front St	Wilmington		CBD			
<input type="checkbox"/>	<a href="#">366518</a>	Active	\$160,000	447	900	6706 Netherlands Dr #7	Wilmington					
<input type="checkbox"/>	<a href="#">600090</a>	Active	\$450,000	36	0	118 Old Dairy Rd	Wilmington		RB			